

## Staff Training Week

### General Information



#### What's a Staff Training Week?

Staff Training Weeks are two days and include workshops, talks, and other educational activities specifically aimed at our international partners.

The Central International Relations Office, along with some faculties and schools at UGR, as well as university services such as Libraries, Network and Computing Service, and the Center for Cooperation and Support for Development Initiatives (CICODE), organize their own training weeks.

#### Do you need some information to prepare your stay in the city?

- Please check our **Visitor's Guidelines** ([EN in pdf](#) / [ESP in pdf](#) / [FR in pdf](#)).
- **Useful tips** in order to "survive" (in English in pdf.).

Bear in mind that the **visit to the Alhambra is not included in the programme**. If you would like to visit the monument, we recommend to check the visitor's guidelines for information on how to get a ticket.

For inquiries, please contact us at [@email](mailto:@email).

### Upcoming Staff Training Weeks:

We're excited to share that in spring 2026, we'll be hosting several Staff Training Weeks on engaging topics such as Capacity Building Projects, International Relations, Interculturality in academia, Libraries, IT, and more. While we're posting them progressively as dates and programs are finalized, at the moment, we're unable to issue acceptance letters or confirmations to our participants, but we look forward to sharing more soon!



#### STW: School of Computer and Telecommunication Engineering (UGR)

We are pleased to announce that our School, in collaboration with the **CITIC-UGR** (Research Centre for Information and Communications Technologies), is organizing a **Staff Week** designed to welcome teaching and administrative staff from our partner institutions.

The primary goal is to bring mobilities together during the same period so that all participants can share experiences and strengthen connections. During the event, colleagues from our faculty will join joint sessions, presentations, and institutional visits, providing a comprehensive view of our academic environment.

**Dates:**

- November 24-28, 2025
- March 23-27, 2026
- May 4-8, 2026

**Program:**

Available on this link: <https://etsiit.ugr.es/about/contact/internationalstaffweek>

**Registration:**

We believe this is an excellent opportunity to expand your network, exchange best practices, and deepen our cooperation. To help with the organization, please let us know **which of these dates works best for you** and suggest a **topic or area of interest** for a talk or session you would like to give or attend  
<https://forms.gle/G7neEu5G3QykvHS27>

**Language:**

English

## **35th STW. Navigating Internationalization: Tools and Practices for IROs (I edition, 2026)**

We are excited to announce a new **Staff Training Week** for International Relations staff from **Erasmus+ KA131, KA171 partner universities**, and universities with **bilateral agreements**.

This event offers a valuable opportunity to enhance skills, exchange best practices, and strengthen international cooperation. We look forward to welcoming participants from various institutions to foster collaboration and professional development.

**Dates:** March 16-20, 2026.

**Program:**

**Program**

**Registration:** two rounds of selection for Erasmus+ KA131 partners. Please fill in the form according to your profile:

- First round: applications received until 30th November 2025
- Second round: applications received until 31st January 2026

Please fill in the form according to your profile:

- Erasmus+ KA131 partners (EU Member States and third countries associated to the Programme): <https://forms.gle/h8CfsqF3YX4hGydh7>

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- Erasmus+ International Credit Mobility - KA171 partners (third countries not associated to the Programme): <https://forms.gle/yjC6JJxRZPHXws8D7>. Please be informed that the home universities are responsible for nominating candidates within the Erasmus+ International Credit Mobility.

**Language:**

English.

## **36th STW. Navigating Internationalization: Tools and Practices for IROs (II edition, 2026)**

We are excited to announce the second edition of 2026 of our **Staff Training Week** for International Relations staff from **Erasmus+ KA131, KA171 partner universities**, and universities with **bilateral agreements**.

This event offers a valuable opportunity to enhance skills, exchange best practices, and strengthen international cooperation. We look forward to welcoming participants from various institutions to foster collaboration and professional development.

**Dates:** May 11-15, 2026.

**Program:**

Provisional program subjected to changes.

**Registration:** three rounds of selection for Erasmus+ KA131 partners.

- First round: applications received until 30th November 2025
- Second round: applications received until 31st January 2026
- Third round: applications received until 31st March 2026

Please fill in the form according to your profile:

- Erasmus+ KA131 partners (EU Member States and third countries associated to the Programme): <https://forms.gle/eEZ6RMSZvTSsyQVu6>

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- Erasmus+ International Credit Mobility - KA171 partners (third countries not associated to the Programme): <https://forms.gle/BN7CaztiT1kuEQ6S9>  
. Please be informed that the home universities are responsible for nominating candidates within the Erasmus+ International Credit Mobility.

**Language:**

English.

## **STW: Erasmus+ Key Action 2 Capacity Building in higher education**

Announcement: The workshop will provide a comprehensive and structured training about Erasmus+ Key Action 2 Capacity Building in higher education for KA171 partners. Through practical sessions and exercises, participants will learn about the priorities, objectives and requirements of the action and the key aspects of building a successful proposal, including the development of work packages, budget planning, risk management and sustainability.

**Dates:** April 20-24, 2026.

**Language:** English.

**Registration:** Only open for Erasmus+ KA171 partners. They will be contacted with all the information to select their candidates.

## **II International Week 2026 Faculty of Economics and**

<http://internacional.ugr.es/>

## **Business (UGR)**

It is a great pleasure to invite you to our II International Week 2026 hosted by the Faculty of Economics and Business, University of Granada (Spain), which will be held from 4th to 8th May 2026 in Granada, Spain.

The purpose of the International Week is to enhance international collaboration with our partner institutions

**Dates:** May 4-8, 2026

**Program:** <http://sl.ugr.es/0eRb>

**Registration:** is opened till 15th February, 2026.

<https://forms.gle/TBuBPCzeyY9tTsoL6>

No registration fee applies. Attendees can apply for Erasmus+ funding in their home institutions to finance their attendance at this International Week.

**Language:** English

## **STW: University of Granada Library**

As every year, the [University of Granada Library](#) (Spain) organizes its Staff Training Week from May 4 to 8, 2026, in collaboration with the [Vice-Rector for Internationalization](#). This initiative is developed within the framework of the [Erasmus+ program of the European Commission](#) and the University of Granada's own [Internationalization Strategy](#), and involves the visit and exchange of technical knowledge and professional experience of librarians and archivists from different countries and cultures, with the aim of continuous improvement of all the institutions.

**Guests should be librarians or archivists and speak English.**

No registration fee is required. Visitors will have to arrange and pay for their travel expenses, insurance, and accommodation. Lunch will be arranged by the Library at the University canteens from Monday to Thursday.

The training will be conducted by University of Granada's librarians and professors, professionals from other local institutions, and guest visitors.

**Dates:** May 4-8, 2026

**Program:** <https://biblioteca.ugr.es/informacion/eventos/staff-training-week-2026>

**Registration:** Application deadline: Friday 30 January, 2026. Admitted participants will be notified in early February.

Should any participant need to justify their application before February 2026, a conditional admission would be issued. However, this previous admission will not be confirmed until the conclusion of the application and selection process.

There are two different application forms. Please, fill the one that suits your country:

**KA131** program visitors: guests FROM the European Union, Iceland, Liechtenstein, North Macedonia, Norway, Serbia, and Türkiye.

**KA171** program visitors: guests NOT belonging to the European Union, Iceland, Liechtenstein, North Macedonia, Norway, Serbia and Türkiye.

**Language:** English

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## **Previous Staff Training Weeks and BIP:**

### **BIP: "Intercultural Insights Week 2025: Connecting Cultures in the Academic Environment"**

Announcement: Blended intensive programme: "Intercultural Insights Week 2025: Connecting Cultures in the Academic Environment"

We are excited to announce the first BIP: **"Intercultural Insights Week 2025: Connecting Cultures in the Academic Environment"** for International Relations staff from **Erasmus+ KA131, KA171 partner universities**, and universities with **bilateral agreements**.

This event offers a valuable opportunity to enhance skills, exchange best practices, and strengthen international cooperation about interculturality in the academic environment. We look forward to welcoming participants from various institutions to foster collaboration and professional development.

**ONLINE SESSION:** Middle of June, approx. 2 sessions.

**Dates:** July 07-11, 2025

**Program:**

Updated Programme.

**Language:**

English.

**Registration deadline 01/05/2025.**

## **International Relations: 33rd Staff Training Week**

Announcement: Staff Training Week for International Relations Staff

We are excited to announce a new **Staff Training Week** for International Relations staff from **Erasmus+ KA131, KA171 partner universities**, and universities with **bilateral agreements**.

This event offers a valuable opportunity to enhance skills, exchange best practices, and strengthen international cooperation. We look forward to welcoming participants from various institutions to foster collaboration and professional development.

**Dates:** March 17-21, 2025.

**Program:**

Updated Program.

**Language:**

English.

## **International Relations: 34th Staff Training Week**

Announcement: Staff Training Week for International Relations Staff

We are excited to announce a new **Staff Training Week** for International Relations staff from **Erasmus+ KA131, KA171 partner universities**, and universities with **bilateral agreements**.

This event offers a valuable opportunity to enhance skills, exchange best practices, and strengthen international cooperation. We look forward to welcoming participants from various institutions to foster collaboration and professional development.

**Dates:** May 26-30, 2025.

**Program:**

Updated Program.

**Language:**

English.

## **Faculty of Economics and Business Administration: International Week 2025.**

Attendees should apply to their university for ERASMUS short stay grants to finance attendance at this International Week.

**Dates:** March, 18 - 21, 2025.

**Language:**

English.

## **Library Staff Training Week 2025**

As every year, the [University Library](#) organizes its Staff Training Week from May 5 to 9, 2025, in collaboration with the [Vice-Rector for Internationalization](#). This initiative is developed within the framework of the [Erasmus+ program of the European Commission](#) and the University of Granada's own [Internationalization Strategy](#), and involves the visit and exchange of technical knowledge and professional experience of librarians from different countries and cultures, with the aim of continuous improvement of all the institutions.

The training will be conducted by professionals from the University Library, professors, and staff from other administrative units of the University of Granada. Visitors are also welcome to make presentations about their home institution or area of expertise.

**Programme** in progress.

**Dates:** May 5-9, 2025.

**Language:**

English.

## **IT (Network and IT Services Centre) Staff Training Week 2025**

Announcement: Staff Training Week for IT staff organized by our [Network and IT Services Centre \(CSIRC\)](#)

We are excited to announce a new **Staff Training Week** for IT staff from **Erasmus+ KA131, KA171 partner universities**, and universities with **bilateral agreements**.

This event offers a valuable opportunity to enhance skills, exchange best practices, and strengthen international cooperation. We look forward to welcoming participants from various institutions to foster collaboration and professional development.

**Dates:** May 5-9, 2025.

**Program:**

[Updated Program.](#)

**Language:**

English.

## **Faculty of Political Sciences and Sociology: Staff Training Week**

We are happy to host again an activity regarding our role as host institution for International non-teaching higher education staff. Instead of welcoming our visitors individually throughout the year, we have organized a one-week training group event whose draft programme you may find in this web.

**Dates:** May 19 – 23, 2025.

**Program:**

[Welcome Letter](#)

**Language:**

English.

**Registration deadline 11/04/2025 :**

## **32nd Staff Training Week/Semaine de Formation du Personnel**

We are pleased to announce a new Staff Training Week for staff from KA171 partner universities.

**Dates:** October 21-25, 2024.

**Program:**

There will be 2 tracks with differences in theme and language that will be divided starting from the second day.

- **Track 1: Development Cooperation (Mobility and international academic cooperation projects, Migrations and Refugees, Conflicts, Gender, and Environmental Sustainability) in French**, organized by the Centre for Development Cooperation Initiatives (CICODE). [Programme](#). (in pdf).
- **Track 2: International Relations (Management of international projects and mobilities) in English**, organized by the International Relations Office. [Programme](#). (in pdf).