



# Fact Sheet 2022

<b>Institutional Information</b>	
<b>University</b>	Universidade Federal de Santa Maria (UFSM)
<b>President</b>	Luciano Schuch
<b>Website</b>	<a href="http://www.ufsm.br">www.ufsm.br</a>
<b>Director of International Affairs</b>	Paulo Bayard Dias Gonçalves
<b>Associate Director of International Affairs</b>	Júlio César Cossio Rodriguez
<b>Website of the International Affairs Office</b>	<a href="http://www.ufsm.br/sai/">www.ufsm.br/sai/</a>
<b>About UFSM</b>	<p>The institution was ranked 29th according to the Latin American Times Higher Education (THE) in 2021, and 12th among Brazilian federal universities. UFSM offers 130 undergraduate programs, including bachelor, licentiate and associate degrees, in both traditional and distance education modalities. About 20,000 students are enrolled in traditional undergraduate programs offered on the four university campuses and more than 1,700 students are enrolled in distance education programs. UFSM's undergraduate degree programs are divided into eight major areas of knowledge: Rural Sciences, Health Sciences, Natural and Exact Sciences, Human Sciences, Languages and Arts, Applied Social Sciences and Engineering. Currently, UFSM has more than 5,000 students enrolled in 111 postgraduate programs, including 14 specialization programs, 62 master's degree and 34 PhD programs.</p>

<b>Address</b>	Av. Roraima nº 1000, Cidade Universitária. Bairro Camobi. Santa Maria - RS, Brasil. Zip Code: 97105-900
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<b>Contacts</b>	
<b>International Affairs Office (SAI)</b>	<a href="mailto:sai@ufsm.br">sai@ufsm.br</a>
<b>Director of International Affairs (Institutional Coordinator)</b>	Paulo Bayard Dias Gonçalves <a href="mailto:bayard@ufsm.br">bayard@ufsm.br</a>
<b>Associate Director of International Affairs (Associate Institutional Coordinator)</b>	Júlio César Cossio Rodriguez <a href="mailto:julio.rodriguez@ufsm.br">julio.rodriguez@ufsm.br</a>
<b>Bilateral Agreements and Mobilities</b>	Ariane Rossi <a href="mailto:sai.bilateral@ufsm.br">sai.bilateral@ufsm.br</a>
<b>Student Relations</b>	Leonardo Nunes <a href="mailto:sai.acolhimento@ufsm.br">sai.acolhimento@ufsm.br</a>
<b>Phones</b>	+55 (55) 3220 8774 e 3220 8934

## Academic Information

<b>Academic Calendar</b>	<p>The UFSM academic year is divided into two semesters:</p> <ul style="list-style-type: none"><li>• First semester 2022: April - August</li><li>• Second semester 2022: September – February 2023</li></ul> <p><b>Academic Calendar:</b> <a href="http://www.ufsm.br/calendario/2022-57791/">www.ufsm.br/calendario/2022-57791/</a></p>
<b>Openings</b>	<p>For the second academic semester of 2022, UFSM will offer two student places for each foreign partner university, in any area of knowledge for undergraduate or graduate students. More openings may be offered, according to the interests of the universities.</p>
<b>Degree Programs</b>	<p>Students may opt to carry out the mobility program at any of the 4 four campuses: Santa Maria (<a href="http://www.ufsm.br/">www.ufsm.br/</a>), Cachoeira do Sul (<a href="http://www.ufsm.br/unidades-universitarias/cachoeira-do-sul/">www.ufsm.br/unidades-universitarias/cachoeira-do-sul/</a>), Frederico Westphalen (<a href="http://www.ufsm.br/unidades-universitarias/frederico-westphalen/">www.ufsm.br/unidades-universitarias/frederico-westphalen/</a>) and Palmeira das Missões (<a href="http://www.ufsm.br/unidades-universitarias/palmeira-das-missoes/">www.ufsm.br/unidades-universitarias/palmeira-das-missoes/</a>).</p> <p>For information about UFSM and degree programs offered by our institution, please visit <a href="http://portal.ufsm.br/ementario/cursos.html">portal.ufsm.br/ementario/cursos.html</a>.</p>
<b>Deadlines for Nomination</b>	<p>The partner universities must nominate students, according to the following deadlines:</p> <ul style="list-style-type: none"><li>• <b>By June 15</b> (for mobility programs starting in the second semester of 2022)</li><li>• <b>By November 15</b> (for mobility programs starting in the first semester of 2023)</li></ul> <p>The nomination, which can be sent via letter or e-mail, should contain the name of the student, the home university, the home country, the degree program at UFSM and the student's e-mail address.</p>

<p><b>Application Deadlines</b></p>	<p>The international student must send the required documents for application to <a href="mailto:sai.bilateral@ufsm.br">sai.bilateral@ufsm.br</a>, according to the following deadlines:</p> <ul style="list-style-type: none"> <li>• <b>By June 30</b> (for the second semester of 2022)</li> <li>• <b>By November 30</b> (for the first semester of 2023)</li> </ul> <p>Applications past these deadlines will not be accepted.</p>
<p><b>Mobility Extension</b></p>	<p>In exceptional cases and according to the criteria of each of the institutions involved, the student may request the extension of his or her academic activities for 01 (one) additional academic semester. In this case, the student must present a new study plan approved by the coordinator of the undergraduate or graduate program at UFSM and by the host institution, in order to receive a new acceptance letter. The student must then present updated documentation (visa and health, life and repatriation insurance) valid for the mobility period.</p>

<p><b>Requirements and Documents</b></p>	
<p><b>General</b></p>	<p>Participation requirements for the UFSM Incoming Academic Mobility Program are defined by the home institutions and by Resolution 014/2012, which regulates national and international mobility programs at UFSM (<a href="http://w3.ufsm.br/sai/images/Resoluo_014_2012.pdf">http://w3.ufsm.br/sai/images/Resoluo_014_2012.pdf</a>).</p>
<p><b>Recommended Language Skills</b></p>	<p>The student should have basic Portuguese language skills in order to participate in the classes which are taught in Portuguese.</p>
<p><b>Documentation Required for Application (before arriving at UFSM)</b></p>	<p>The student must send the following documents (in a single .pdf file) to <a href="mailto:sai.bilateral@ufsm.br">sai.bilateral@ufsm.br</a>, according to the deadlines established in this Fact Sheet:</p>

<p><b>Documentation Required for Application (before arriving at UFSM)</b></p>	<ol style="list-style-type: none"> <li>1. Proof of enrollment at the home institution;</li> <li>2. Study Plan (<a href="https://www.ufsm.br/orgaos-de-apoio/sai/mobilities-through-bilateral-agreements/">https://www.ufsm.br/orgaos-de-apoio/sai/mobilities-through-bilateral-agreements/</a>). The study plan must be typed and list the academic activities to be carried out at UFSM. The plan will be sent to the office of the intended undergraduate or graduate degree program at UFSM for approval. Elaborating the study plan is the student's full responsibility, which includes researching the proposed classes (available at <a href="https://www.ufsm.br/ementario">https://www.ufsm.br/ementario</a>) and including the correct name and code for each class.</li> <li>3. International Student Application Form (<a href="https://www.ufsm.br/orgaos-de-apoio/sai/mobilities-through-bilateral-agreements/">https://www.ufsm.br/orgaos-de-apoio/sai/mobilities-through-bilateral-agreements/</a>).</li> <li>4. Copy of passport.</li> </ol>
<p><b>Acceptance Letter</b></p>	<p>After the study plan has been approved and signed by the respective undergraduate or graduate program office, the International Affairs Office (SAI) will issue an acceptance letter to the student and his or her home university by e-mail.</p> <p>After receiving the acceptance letter and buying the airline ticket, the student should send an e-mail to <a href="mailto:sai.bilateral@ufsm.br">sai.bilateral@ufsm.br</a>, informing his/her arrival date at UFSM.</p>
<p><b>Documentation Required for Enrollment (after arriving at UFSM)</b></p>	<p>At the beginning of the academic semester, the student should bring the documentation listed below to SAI, in order to obtain an enrollment number:</p> <ol style="list-style-type: none"> <li>1. Copy of passport with student visa;</li> <li>2. Complete vaccination certificate, as required by the Brazilian government;</li> <li>3. Copy of international life, health and repatriation insurance;</li> <li>4. Copy of Cadastro de Pessoa Física (CPF). The CPF is the Brazilian Taxpayer Identification Number and should be requested online at <a href="https://servicos.receita.fazenda.gov.br/Servicos/CPF/InscricaoCpfEstrangeiro/default.asp">https://servicos.receita.fazenda.gov.br/Servicos/CPF/InscricaoCpfEstrangeiro/default.asp</a>.</li> </ol>

<p><b>Documentation Required for Enrollment (after arriving at UFSM)</b></p>	<p>5. Copy of the Registro Nacional Migratório (RNM), the national identification card for foreigners, which can be obtained at the Federal Police in Santa Maria (Rua Vale Machado n° 1361, Downtown, Phone number: +55 55 3218 9000). Appointments must be scheduled in advance at: <a href="https://servicos.dpf.gov.br/sismigra-internet/faces/publico/tipoSolicitacao/solicitarRegistroEmissaoCie.seam?">https://servicos.dpf.gov.br/sismigra-internet/faces/publico/tipoSolicitacao/solicitarRegistroEmissaoCie.seam?</a>.</p>
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<h2 style="text-align: center;">Welcome Week</h2>	
<p><b>Welcome Week</b></p>	<p>Students should plan to arrive one week before classes begin for the foreign student welcome week held by SAI.</p>
<p><b>Housing</b></p>	<p>Students are responsible for finding housing, but SAI sends a list of available housing options to assist.</p>
<p><b>International Friend</b></p>	<p>Students may request to be paired with a student from UFSM who will help them to get settled in during their first few days in Santa Maria.</p>
<p><b>Portuguese Classes</b></p>	<p>UFSM offers a week of free Portuguese classes during the welcome week. During the remainder of the semester, students may continue taking classes for an affordable fee.</p>
<p><b>Detailed Information</b></p>	<p>Students will receive detailed information in the International Student Guide after receiving the acceptance letter.</p>

## Expenses During the Mobility Program

<b>Tuition</b>	UFSM is a public university and does not charge tuition or academic fees.
<b>Facilities Available to Students</b>	Once enrolled at UFSM, international students have access to libraries, laboratories, university restaurants, sports and other facilities offered to regular students.
<b>Expenses Paid by Students</b>	All expenses related to travel and housing are the full responsibility of the student, including, but not limited to visa, passport, travel expenses, insurance, meals, lodging and immigration documentation, except when there is a specific agreement providing for the coverage of one or more of these expenses.



UFSM