

University of New Mexico Student Exchange Information Sheet Academic Year 2022-2023

International Relations Office	Global Education Office
Office Mailing Address	MSC06 3850, 1 University of New Mexico Albuquerque, NM 87131-0001, USA
Telephone Number, Fax, and E-mail	Telephone: +1-505-277-4032 Fax: 505-277-1867 Incoming (Partner to UNM): exchange@unm.edu Outgoing (UNM to Partner): studyabd@unm.edu
Website	https://iss.unm.edu/students/coming-to-unm/student-application-process.html
Office Hours	Monday-Friday, 8:00 am-5:00 pm (U.S. Mountain Time)
Office Director	Director of Education Abroad: Todd Karr, tmkarr@unm.edu
Incoming Student Mobility Officer (your students coming to UNM)	Incoming Exchange/Study Abroad Assistant: exchange@unm.edu
Outgoing Student Mobility Officer (UNM students going to you)	General Questions: studyabd@unm.edu
Academic Calendar	<p>We recognize two semesters at UNM: Fall and Spring</p> <ul style="list-style-type: none"> • Fall semester runs from August to December and is the first semester of the academic year • Spring semester runs from January to May • Please visit this page for specific semester dates: https://registrar.unm.edu/academic-calendar/ten-year-semester-dates-calendar.html <p>Note: Exchange students are expected to arrive at least one week prior to the start of classes for check in and orientation</p>
Nomination Process	<p>Fall (August – December) Deadline: March 15 Spring (January – May) Deadline: September 15</p> <p>https://geo-apply.unm.edu/exchange/exchange_nomination/exchange_advisor_nomination.php</p>
Application Process	<p>Fall (August – December) Deadline: March 30 Spring (January – May) Deadline: September 30</p>

	<p>https://iss.unm.edu/students/coming-to-unm/student-application-process.html</p>
<p>Required Supporting Documents Required</p>	<p>Students will be required to submit:</p> <ul style="list-style-type: none"> • Official Transcript, with certified English translation, displaying at least a 3.0 cumulative GPA out of 4.0. • Proof of financial sufficiency in form of: bank statement, letter from government or school awarding loans, scholarships, or grants which are less than six months old and showing access to: <ul style="list-style-type: none"> ○ \$6,625 for one semester ○ \$13,250 for an academic year (Fall to Spring) ○ \$15,750 for a calendar year (Spring to Fall) ○ \$4,150 for a Summer ○ If financial accounts are not in the student’s name, a letter of support from the account owner must be included. ○ Additional financial proof may be required depending on the situation. ○ No bank loans, mortgages, Investment portfolios, Credit card statements, screenshots with no identifiers are acceptable. • Proof of English Sufficiency (as described below) • Copy of the biographical page of passport • List of proposed courses to take at UNM
<p>English Language Proficiency</p>	<p>Students are exempt from submitting English test scores if they meet one or both of the following conditions:</p> <ul style="list-style-type: none"> • Received a high school diploma from an accredited, English-speaking institution in the United States, Canada, the United Kingdom, Ireland, Australia or New Zealand <ul style="list-style-type: none"> ○ The high school diploma should not be more than two years old <p>and/or</p> <ul style="list-style-type: none"> • They attended a university where English is the medium of instruction for at least one year of full-time study at the time of applying <p>If the above conditions are not met, students are subject to the following language proficiency requirements:</p> <p>Requirements (taken within last two years):</p> <ul style="list-style-type: none"> • Test of English as a Foreign Language (TOEFL) <ul style="list-style-type: none"> ○ Undergraduate <ul style="list-style-type: none"> ▪ 68 on the Internet-Based Test (iBT)

	<ul style="list-style-type: none"> ▪ 520 on the Paper-Based Test (PBT) ○ Graduate <ul style="list-style-type: none"> ▪ 79 on the Internet-Based Test (iBT) ▪ 550 on the Paper-Based Test (PBT) <p>TOEFL iBT MyBest Scores and TOEFL iBT Special Home Edition are now accepted</p> <p>Unofficial (ITP) scores are not accepted</p> <ul style="list-style-type: none"> • International English Language Testing System (IELTS) <ul style="list-style-type: none"> ○ Undergraduate <ul style="list-style-type: none"> ▪ 6.0 ○ Graduate <ul style="list-style-type: none"> ▪ 6.5 <p>IELTS Indicator scores are not accepted</p> <ul style="list-style-type: none"> • Cambridge English Qualifications <ul style="list-style-type: none"> ○ Undergraduate <ul style="list-style-type: none"> ▪ 169 ○ Graduate <ul style="list-style-type: none"> ▪ 176 • Pearson Test English (PTE) Academic <ul style="list-style-type: none"> ○ Undergraduate <ul style="list-style-type: none"> ▪ 47 ○ Graduate <ul style="list-style-type: none"> ▪ 53 • Duolingo English Test <ul style="list-style-type: none"> ○ Undergraduate <ul style="list-style-type: none"> ▪ 95 ○ Graduate
<p>Course Registration</p>	<p>Students may enroll in most of the courses offered by UNM programs. Please see the list of programs offered here: https://registrar.unm.edu/UNM%20Catalog/index.html</p> <p>Exceptions: School of Medicine, Nursing and Pharmacy do not allow exchange student enrollment. Restrictions apply to Law, Nutrition, and Architecture courses.</p> <p>Please contact exchange@unm.edu for more information</p> <p>Students may register for courses approximately one month prior to the start of</p>

	<p>the semester. More detail will be provided directly to students after they have been accepted to the UNM exchange program.</p>																				
<p>Credit and Grading System</p>	<p>UNM courses are typically 3 credits, indicating 3 hours of contact per week throughout the semester (16 weeks).</p> <p>Grades are issued via the following rubric:</p> <table data-bbox="641 445 1120 829"> <tr> <td>A (90%-100%)</td> <td>Excellent</td> </tr> <tr> <td>B (80%-90%)</td> <td>Good</td> </tr> <tr> <td>C (70%-80%)</td> <td>Average</td> </tr> <tr> <td>D (60%-70%)</td> <td>Below Average</td> </tr> <tr> <td>F (< 60%)</td> <td>Failing</td> </tr> <tr> <td>CR</td> <td>Credit</td> </tr> <tr> <td>NR</td> <td>No Credit</td> </tr> <tr> <td>I</td> <td>Incomplete</td> </tr> <tr> <td>WP</td> <td>Withdraw Pass</td> </tr> <tr> <td>WF</td> <td>Withdraw Fail</td> </tr> </table> <p>Note: Due to immigration requirements, undergraduate exchange students must maintain enrollment in a minimum of 12 credits and graduate students in minimum of 9 credits throughout the semester. Students who drop below this minimum for any reason may face serious immigration consequences.</p>	A (90%-100%)	Excellent	B (80%-90%)	Good	C (70%-80%)	Average	D (60%-70%)	Below Average	F (< 60%)	Failing	CR	Credit	NR	No Credit	I	Incomplete	WP	Withdraw Pass	WF	Withdraw Fail
A (90%-100%)	Excellent																				
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CR	Credit																				
NR	No Credit																				
I	Incomplete																				
WP	Withdraw Pass																				
WF	Withdraw Fail																				
<p>Transcripts</p>	<p>UNM will send one transcript to advisors via secure email approximately 45 to 60 days after the end of the semester</p> <ul style="list-style-type: none"> • If your institution will not accept a verified PDF version of the transcript, please notify the UNM incoming mobility advisor as soon as possible. • Students may order additional copies here (USD 10 per copy): https://registrar.unm.edu/transcripts/request-online.html 																				
<p>Course Registration</p>	<p>Students may register for courses approximately one month prior to the start of the semester. More detail will be provided directly to students after they have been accepted to the UNM exchange program.</p> <p>More information is available at https://iss.unm.edu/students/coming-to-unm/student-application-process.html</p>																				
<p>Student Obligations</p>	<p>While exchange students are not required to pay base UNM tuition, there are fees associated with the exchange that are the responsibility of the student:</p> <ul style="list-style-type: none"> • Visa Processing and Administration Fee: \$275 per semester • Department Course Fees, Department IT Technology Fees (Non-Tuition)*: \$ 25 to \$ 400 per class • Premium Course Fee • International Student Health Insurance: Please see the “Medical Coverage” as below. • Mandatory IT Fees: \$ 50 per semester • SEVIS Fee: U.S. Government fee to apply for J-1 Visa, which is not a university fee. 																				

	<ul style="list-style-type: none"> • Housing and Meals • Transportation <p>Information for Department Course Fees https://bursar.unm.edu/tuition-and-fees/tuition-fee-information.html</p> <p>Please find the detailed information for fees and how to pay the bill here; https://iss.unm.edu/students/coming-to-unm/student-application-process.html</p>
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<p>Accommodation</p>	<p>Students are responsible for arranging their own housing accommodations. The following resources may be helpful during their housing search.</p> <ul style="list-style-type: none"> • GEO’s housing guide: https://iss.unm.edu/life-in-abq/housing.html • On campus housing: http://housing.unm.edu/ • Off campus housing resources: <ul style="list-style-type: none"> ○ ABODO ○ UNM World Student Alliance ○ Airbnb
<p>Medical Coverage</p>	<p>ALL international exchange students are required to purchase the UNM negotiated health insurance policy, found here: https://www.internationalstudentinsurance.com/schools/university-new-mexico.php</p>

Note:

- This plan will only cover major medical emergencies. Students are welcome to purchase additional policies, as needed
- U.S. citizens are not allowed to purchase UNM International Student Insurance. Please contact Incoming Student Mobility Officer to ask for the details during nomination/application cycle