

Programme for Careers Service

Monday, 16th May 2016: Common programme for the four tracks (General Administration, Libraries, IT and Careers Service). Meeting point: Sala Triunfo (Complejo Administrativo Triunfo – Avenida del Hospicio)

09:00 – 09:30	Registration. Meeting point: Sala de Conferencias Triunfo – Vice-Rectorate for Internationalization (Complejo Administrativo Triunfo).
09:30 – 10:30	Welcome to the University of Granada
10:30 – 11:00	Presentation of the Vice-Rectorate for Internationalization (UGR)
11:00 – 12:00	Workshop: Spanish Language Survival Kit
12:00 – 14:00	Visit to the Hospital Real (Royal Hospital), a building constructed in the XVI century which is currently the University of Granada's headquarters.
14:30	Optional Lunch at Comendadoras de Santiago Convent (Menu 10€)

Tuesday, 17th May 2016: Programme for Careers Service track. Meeting point: CPEP - Centro de Promoción de Empleo y Prácticas (Acera de San Ildenfonso Street, next to Hospital Real)

9:00 – 9.30	Brief Introduction of the Center
9.45 – 10.30	Partner's Presentations
10:00 - 11:00	Workshop: Internship management tools - ÍCARO
11:00 – 11:30	Break
11:30 – 12:30	Workshop: UGR Employment Platform
12:30 – 13:30	UGR Employment Agency
16:45	Optional Walking Tour Albayzín

Wednesday, 18th May 2016: Programme for Careers Service track. Meeting point: CPEP - Centro de Promoción de Empleo y Prácticas (Acera de San Ildenfonso Street, next to Hospital Real)

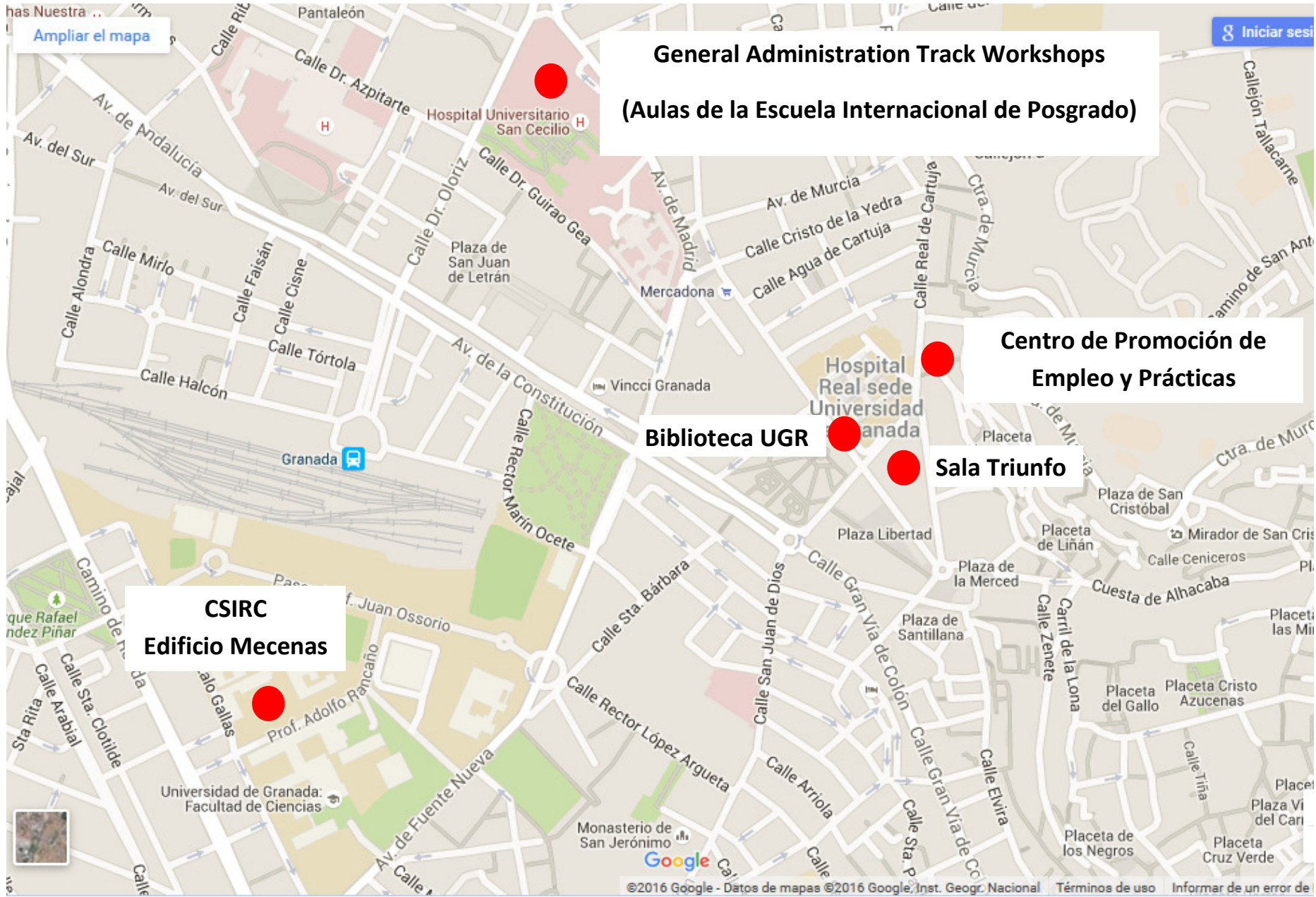
9:00 - 10:00	Partner's Presentations
10:00 – 11:00	Workshop: National internships
11:00 – 11:45	Break
11:45 – 13:30	Workshop: International internships
16:45	Optional Walking Tour surroundings of the city of Granada (meadows of Genil river)

Thursday, 19th May 2016: Programme for Careers Service track. Meeting point: CPEP - Centro de Promoción de Empleo y Prácticas (Acera de San Ildenfonso Street, next to Hospital Real)

09:00 – 10:00	Partner's Presentations
10:00 - 11:00	Workshop: Counselling Service
11:00 – 11:45	Break
11:45 – 13:30	Workshop: Graduate Career Tracking System - The Observatory
16:45	Optional walking tour to Llano de la Perdiz or city centre (historic view)

Friday, 20th May 2016: Common programme for the four tracks (General Administration, Libraries, IT and Careers Service). Meeting point: Sala Triunfo (Complejo Administrativo Triunfo – Avenida del Hospicio)

09:00 – 10:30	Ceuta and Melilla Campuses (Sala de Conferencias del Complejo Administrativo Triunfo)
10:30 – 11:00	Concert performed by the string quartet of the UGR Orchestra (Sala de Conferencias del Complejo Administrativo Triunfo)
11:00 – 11:30	Break
11:30 – 12:45	Summary of the STW (exchange of experiences and opinions) (Sala de Conferencias del Complejo Administrativo Triunfo)
12:45 – 13:30	Closing session (Sala de Conferencias del Complejo Administrativo Triunfo)



**General Administration Track Workshops
(Aulas de la Escuela Internacional de Posgrado)**

Centro de Promoción de Empleo y Prácticas

Biblioteca UGR

Sala Triunfo

**CSIRC
Edificio Mecenas**