

## XIV Staff Training Week (6-10 May 2019)

**6th May 2019 (Monday).** Location: Salón de Grados, Faculty of Health Sciences (Parque Tecnológico de la Salud). Av. de la Ilustración, 60.  
<https://goo.gl/maps/61ZRdnuOnM12>

8:30 -10:00. Registration and welcome.

10:00 – 11:00. **Official Welcome** to the University of Granada and **Presentation of the UGR** and the Vice-Rectorate for Internationalization.

11:00 -12:00. **Language Policy and Modern Languages Centre of the UGR.**

12:00 -13:00. **"BREAKER" Centre for Entrepreneurship of the UGR.**

13:00 -14:00. Ice-breaking activity: **Spanish Survival Kit.**

14:00 Lunch (courtesy of the Vice-Rectorate for Internationalization)

## 7th May 2019 (Tuesday).

**Track Libraries (Location: Hospital Real building, Avenida del Hospicio s/n.**  
<https://goo.gl/maps/vKv2cyuKSIq>)

10.00-14.00: Welcoming the visitors in the historical library in the Hospital Real building followed by a tour to the premises. Keynote presentation on the BUG.

**Track IT (Location: CSIRC – Mecenás Building, Prof. Adolfo Rancaño – Fuentenueva Campus).** <https://goo.gl/maps/LUZdKDHgLDFATJsk9>

10:00-14:00:

Welcome reception and introduction to the programme and practical aspects of the week by the head of the UGR's IT Department.

Infrastructure and e-Government services at the University of Granada.

Overview IT Services for Research and HPC

Tour of facilities

**Track Research Support Services. Location: Centro de Transferencia Tecnológica Building, Gran Vía de Colón 48 (Room Sala de Conferencias - 6th Floor).**

<https://goo.gl/maps/DRWSyXt9HBz>

9:30-11:00: Presentation of participants and International Welcome Centre.

11:15-12:15: Research Transfer Office.

12:45-13:45: Research Overview at the UGR

**Track A - International Relations. Location: Aulario de Posgrado - Avenida Madrid, 28 (Room C3)** <https://goo.gl/maps/j3fLnGvsnb22>

9:00-10:00: Presentations of participants

10:00-11:00: International Credit Mobility: Erasmus+ International Dimension -KA107

11:45 – 12:45: Incoming students

12:45 – 13:45: Outgoing students

**Track B - International Relations. Location: Aulario de Posgrado - Avenida Madrid, 28.**

**(Room A0)** <https://goo.gl/maps/j3fLnGvsnb22>

9:00-10:00: Presentations of participants

10:00-11:00: Outgoing students

11:45 – 12:45: International Credit Mobility: Erasmus+ International Dimension -KA107

12:45 – 13:45 Incoming students

16:00 (Optional activity). **Guided tour of the "Parque de las Ciencias" Science Museum** (courtesy of the Vice-Rectorate for Internationalization). Meeting point: front door **Parque de las Ciencias. Avenida de la Ciencia** <https://goo.gl/maps/oCYzXeHS36N2>

## 8th May 2019 (Wednesday).

**Track Libraries (Fuentenueva Campus. Meeting point to be arranged on Tuesday's session)**

09.00-14.00: Visiting the libraries in some faculties in the Campus Centro and Fuentenueva (city center): Faculty of Law, Faculty of Engineering and Faculty of Science.

**Track IT (Location: CSIRC – Mecenás Building, Prof. Adolfo Rancaño – Fuentenueva Campus).** <https://goo.gl/maps/LUZdKDHgLDFATJsk9>

9:00-14:00:

IT Networks Services and Telecommunication Infrastructure at the University of Granada.

Institutional videoconferencing services at the University of Granada.

Presentations of the participants

**Track Research Support Services**

9.00-10.00: Medialab. Research Laboratory for Digital Culture and Society.

10.00-11.00: Presentations of the participants.

**Location: Centro de Transferencia Tecnológica Building, Gran Vía de Colón 48 (Room Sala de Conferencias - 6th Floor).** <https://goo.gl/maps/DRWSyXt9HBz>

11.30 – 13.30: Centre of Scientific Instrumentation (CIC) closed-up: how it works and guided tour. **Location: Centro de Instrumentación Científica (Campus Fuentenueva).**

<https://goo.gl/maps/NM9FeuM1bo82>

**Track A - International Relations. Location: Aulario de Posgrado - Avenida Madrid, 28. (Room C3)** <https://goo.gl/maps/j3fLnGvsnb22>

9:00-10:00: International Projects

10:00-11:00: Our experience in the management of EU funds.

11:45-12:45. Erasmus Placements  
12:45-13:45. Presentations of participants

**Track B - International Relations. Location: Aulario de Posgrado - Avenida Madrid, 28. (Room A0) <https://goo.gl/maps/j3fLnGvsnb22>**

9:00-10:00: Erasmus Placements  
10:00-11:00: International Projects

11:45-12:45. Our experience in the management of EU funds.  
12:45-13:45. Presentations of participants

## 9th May 2019 (Thursday)

**Track Libraries (Cartuja Campus. Meeting point to be arranged on Tuesday's session)**

09:00-14:00: Visiting the libraries in some faculties in the Campus de Cartuja: Faculty of Education, Faculty of Humanities and Faculty of Economic and Business.

**Track IT (Location: CSIRC – Mecenaz Building, Prof. Adolfo Rancaño – Fuentenueva Campus). <https://goo.gl/maps/LUZdKDHgLDFATJsk9>**

9:00-14:00:  
Applications development  
Management and administration of institutional databases at the University of Granada.  
Computer Classrooms Department  
Presentations of participants

**Track Research Support Services. Location: Centro de Transferencia Tecnológica Building, Gran Vía de Colón 48. (Room Sala de Conferencias - 6th Floor).**

<https://goo.gl/maps/DRWSyXt9HBz>

9:00-10:15: Euraxess: Services and Research Career.  
10:45-12:00: The Research Support Office: International Projects. (OFPI).  
12:30-13:45: Funding management at the UGR Departments.

**Track A - International Relations. Location: Aulario de Posgrado - Avenida Madrid, 28. (Room C3) <https://goo.gl/maps/j3fLnGvsnb22>**

9:00- 10:00: Mobility at International School for Postgraduate Studies  
10:00-11:00: Mobility procedures at the International Offices at the Faculties

11:45-12:45: International Welcome Centre  
12:45-13:45: Centre for Development Cooperation Initiatives (CICODE)

**Track B - International Relations. Location: Aulario de Posgrado - Avenida Madrid, 28. (Room A0) <https://goo.gl/maps/j3fLnGvsnb22>**

9:00- 10:00: Mobility procedures at the International Offices at the Faculties  
10:00-11:00: Mobility at International School for Postgraduate Studies

11:45-12:45: Centre for Development Cooperation Initiatives (CICODE)  
12:45-13:45: International Welcome Centre

**Optional: Social evening at Carmen de la Victoria in Albaycín. 19:30 meeting point Plaza Nueva.**

Carmen de la Victoria is a beautiful building of the University located in the historic quarter of Albaycín usually used as teacher's residence and cafeteria for meetings. It has wonderful gardens and an amazing view of Alhambra.

The idea is to have an informal meeting among the participants and the UGR staff who wants to join this social event. (Each one pays their own drinks).

## 10th May 2019 (Friday):

9:00 – 11:00. **Guided tour** to the Rectorate building and to the temporary exhibition "Science, City and Change." The *Hospital Real* is a XVI century building that currently houses the Rectorate of the University of Granada. **Location: Rectorate Building (Avenida del Hospicio s/n).** <https://goo.gl/maps/vKv2cyuKSJq>

11:00-12:00. Farewell coffee (courtesy of the Vice-Rectorate for Internationalization) **Location: School of Building Engineering (Campus Fuentenueva).** Salón de Actos room (2nd floor). ETSIE - Escuela Técnica Superior de Ingeniería de Edificación - Calle Dr. Severo Ochoa, s/n. <https://goo.gl/maps/yiUFHrpPhs42>

12:00-13:00. Inclusion at the University of Granada. **Location: School of Building Engineering (Campus Fuentenueva).** ETSIE - Escuela Técnica Superior de Ingeniería de Edificación - Calle Dr. Severo Ochoa, s/n. <https://goo.gl/maps/yiUFHrpPhs42>

13:00 - 13:30. **Closing ceremony and Concert** (string quartet from the UGR Orchestra). **Location: School of Building Engineering (Campus Fuentenueva).** ETSIE - Escuela Técnica Superior de Ingeniería de Edificación - Calle Dr. Severo Ochoa, s/n. <https://goo.gl/maps/yiUFHrpPhs42>

After the closing ceremony, participants will be able to finalise administrative procedures (certificates of participation and departure).

