

Dear partners and colleagues,

Tallinn University is pleased to invite you to join our fifth LLP/Erasmus Staff Training Week under the theme "Sharing best practices in internationalization" taking place on February 18-22, 2013.

Target group: university staff working with international educational programmes - Erasmus, Erasmus Mundus, Nordplus, Leonardo da Vinci, bilateral agreements, etc.

All participants are expected to give a presentation about the best practice in the field of internationalization from their university (what is the one area in which you are doing exceptionally well, for example student exchanges, staff exchanges, international projects, etc.). Applicants are asked to submit a proposal by filling in the online registration form on our website (www.tlu.ee/iw) until December 10.

Preliminary Program

Monday, 18 February - Welcome, Introduction to Tallinn University, Estonian Language Workshop, Visit to the TV Tower, Welcome Dinner.

Tuesday, 19 February - Presentations by participants, Meet your Colleague Sessions, Afternoon with Movies, Guided Tour in the Old Town.

Wednesday, 20 February - Presentations by participants, International Lunch, Visit to the Opera (optional).

Thursday, 21 February - Meetings with Departmental Erasmus Coordinators, Educational Fair, Ice Skating in the Old Town.

Friday, 22 February - Visit to Skype, Observations about Estonian Culture, Conclusions and Closing of the Staff Training Week.

The agenda is subject to change! Detailed program and practical information (accommodation, transportation, etc.) will be sent to the selected participants.

Participants will be announced by December 22. We foresee a maximum of 2 people per partner institution. The working language of the International Week is English.

Participants pay for their travel, accommodation, meals and optional visit to the opera. Welcoming dinner, coffee breaks and the rest of the programme is provided by the organizer.

Further Information

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