



## HOW TO OBTAIN THE PRE-ADMISSION LETTER FOR A MASTER EXCHANGE AT THE UGR

In order to obtain a preadmission letter from the coordinator of the master of your interest at University of Granada you need to contact him/her. It is a good idea to explain briefly your interest and send a short CV attached to the request.

You can find the pre-admission letter templates at the following web page:

[http://escuelaposgrado.ugr.es/pages/internacional/profesorado/cartas-de-preadmission#\\_doku\\_doctoradocartas\\_de\\_preadmision\\_doctoral\\_programmespre-admission\\_letters](http://escuelaposgrado.ugr.es/pages/internacional/profesorado/cartas-de-preadmission#_doku_doctoradocartas_de_preadmision_doctoral_programmespre-admission_letters)

You can find the list with all the master programmes of UGR here:

[http://escuelaposgrado.ugr.es/pages/masteres\\_oficiales/oferta\\_formativa/oferta-completa](http://escuelaposgrado.ugr.es/pages/masteres_oficiales/oferta_formativa/oferta-completa)

Click on the link of the master you are interested in to find relevant information as well as the contact details of the master coordinator.

If you do not receive a reply in due time, please contact the International School of Postgraduate Studies ([epinternacional@ugr.es](mailto:epinternacional@ugr.es)) and they will intermediate with the coordinators.

Please, remember that you also need the LANGUAGE CERTIFICATE. It is compulsory to get the preadmission in the Master, so please, make sure you have it. If the language of instruction of the master is in Spanish, you need to provide a B1 of Spanish, if the language of instruction is English, then a B1 in English. You can check in this link the list of official certificates that we accept:

[http://internacional.ugr.es/pages/perfiles/estudiantes/ka107\\_2017\\_attachment\\_1\\_language\\_requirements\\_ugr](http://internacional.ugr.es/pages/perfiles/estudiantes/ka107_2017_attachment_1_language_requirements_ugr)

Please click on the following link to obtain all information relevant to the Erasmus + International Credit Mobility programme (KA 107) at the University of Granada:

<http://internacional.ugr.es/pages/perfiles/estudiantes/incoming-erasmus-dimension-internacional?lang=en>

Once you have the pre-admission letter, you can upload (or submit) all the documents required to process your admission at the UGR:

- ID/ PASSPORT (MANDATORY)
- Official Language Proficiency Certificate (MANDATORY). Please check the eligible certificates. Candidates in the process of taking any certification exam should attach the proof of registration.
- Official proof of registration in the Master Programme at the home university (MANDATORY)
- Pre-admission letter signed by the [UGR](#) coordinator/tutor of the Master Programme (MANDATORY).