



UNIVERSIDAD  
DE GRANADA

Vicerrectorado  
de Internacionalización  
Oficina de Relaciones Internacionales



Co-funded by the  
Erasmus+ Programme  
of the European Union

## 16<sup>th</sup> Staff Training Week : “Introduction to the Management of International Mobility” - University of Granada. Monday, 20th to Friday 24th April, 2020

### EN Introductory level

**Target audience:** Junior or recent administrative or academic staff working in the management of international mobility in any part of the university (Central International Office, Faculty, Department, decentralized services). The programme is intended to offer a sound general overview and introduction to international mobility, its *raison d’être*, its objectives and impact together with the basics of its organization during all stages of the process.

**Methodology:** The programme will contain a mixture of large-group presentations, small-group practical sessions, guided visits to related UGR facilities and networking opportunities.

**Certificate:** A certificate of attendance will be issued at the end of the programme.

### Monday

Registration

Welcome

Introduction to the UGR

Introduction to internationalization (why internationalize?)

Guided visit to UGR Main Building

Small group sessions on internationalization

### Tuesday

Contextualization: the European Higher Education Area and the Bologna Process, the European Research Area, the Spanish higher education system

European programmes (Erasmus, ECTS, Erasmus Charter for Higher Education)

Guided visit to City Centre Campus

Small group sessions on HE systems and how to overcome and make use of difference of ECHE

### Wednesday

The mobility cycle

Emphasis on pre-mobility: finding partners for student and staff mobility

Promotion and selection



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Language issues and preparation

Intercultural support and preparation

Guided visit to a Faculty to explain its international strategy

Small group sessions on pre-mobility

### **Thursday**

Recognition

The learning agreement

Support for students while abroad, including modification of LA

Automatic recognition on return

Grade conversion

Guaranteeing students' rights (and obligations)

Recognition for staff mobility

Guided visit to student services

Small group sessions on recognition

### **Friday**

Post-mobility

For the individual (ensuring re-entry and sharing of knowledge gained)

For the institution (ensuring return)

Dissemination

Mobility in the bigger picture

Small group sessions on optimizing the impact of mobility

Closing session

Afternoon free.