



UNIVERSIDAD
DE GRANADA

Vicerrectorado
de Internacionalización
Oficina de Relaciones Internacionales



Co-funded by the
Erasmus+ Programme
of the European Union

Staff Training Week : “Introduction to the Management of International Mobility” - University of Granada. Monday, 21st to Friday 25th February, 2022

EN Introductory level

Target audience: Junior or recent administrative or academic staff working in the management of international mobility in any part of the university (Central International Office, Faculty, Department, decentralized services). The programme is intended to offer a sound general overview and introduction to international mobility, its *raison d’être*, its objectives and impact together with the basics of its organization during all stages of the process.

Methodology: The programme will contain a mixture of large-group presentations, small-group practical sessions, guided visits to related UGR facilities and networking opportunities.

Certificate: A certificate of attendance will be issued at the end of the programme.

In sessions on **Tuesday, Wednesday and Thursday** we will split the participants into two groups.

We will send by e-mail the allocation to the corresponding group.

Monday 21st February. Location: International Relations Office (Complejo Administrativo Triunfo – Avenida del Hospicio s/n) <https://goo.gl/maps/ZqmfTLy7GKPWAGy6>

8:00 – 9:30 Registration for Erasmus+ KA107 (partner countries) participants.

9:30 – 10:15 Registration for Erasmus+ KA103 (Programme countries) participants.

10:15 – 11:30 Guided visit to UGR Main Building (Hospital Real)

12:00 -12:30 Welcome and Introduction to the UGR (José Martínez Aroza)

12:30-13:30 Introduction to internationalization (why internationalize?) (Ignacio Blanco Medina)

Tuesday 22nd February. Location: Aulario Escuela de Posgrado. Avenida de Madrid, 28.
<https://maps.app.goo.gl/Fb2KDNP61oLM3Eaa8>

[8:15 – 10:00 free time for Erasmus+ KA107 participants to collect checks at Caixa Bank, Calle Gran Vía de Colón, 19, 18001 Granada <https://goo.gl/maps/dPDE8rbUE4bK8mU99>]

Group A (room C1)

10:15-11:30 International Welcome Centre (Nana Collado)



UNIVERSIDAD
DE GRANADA

Vicerrectorado
de Internacionalización
Oficina de Relaciones Internacionales



Co-funded by the
Erasmus+ Programme
of the European Union

12:00-13:15 The mobility cycle and mobility in the bigger picture (Olga Nikolaeva)

13:15-13:45 Presentations of participants about their home Universities

Group B (room C3)

10:15-11:30 The mobility cycle and mobility in the bigger picture (Olga Nikolaeva)

12:00-13:15 International Welcome Centre (Nana Collado)

13:15-13:45 Presentations of participants about their home Universities

For all groups:

15:45 – 19:00 Optional activity: Guided tour at *Parque de las Ciencias* Sciences Museum

Wednesday 23rd February. Location: Aulario Escuela de Posgrado. Avenida de Madrid, 28.
<https://maps.app.goo.gl/Fb2KDNp61oLM3Eaa8>

Group A (room C1)

9:15 – 10:30 Recognition, The learning agreement, Support for students while abroad, including modification of LA, Automatic recognition on return, Grade conversion, Guaranteeing students' rights (and obligations) (Wenceslao Martín Rosales)

11:00 – 12:15 Supporting internationalization of Higher Education through academic cooperation projects (Irene Pedreira Romero)

12:30 – 13:45 Incoming students: admission procedure, induction days and mentor programme. (Virginia Salazar and Mario Pardo)

Group B (room C3)

9:15 – 10:30 : Erasmus+ Projects to improve the quality of international mobility: Digipass, Ticket and Unisafe. (Mirabela Iván, Eduvirgen Lizana, Eduardo Alias)

11:00 – 12:15 Recognition, The learning agreement, Support for students while abroad, including modification of LA, Automatic recognition on return, Grade conversion, Guaranteeing students' rights (and obligations) (Wenceslao Martín Rosales)

12:30 – 13:45 Supporting internationalization of Higher Education through academic cooperation projects (Irene Pedreira Romero)



UNIVERSIDAD
DE GRANADA

Vicerrectorado
de Internacionalización
Oficina de Relaciones Internacionales



Co-funded by the
Erasmus+ Programme
of the European Union

Thursday 24th February. Location: Aulario Escuela de Posgrado. Avenida de Madrid, 28.

<https://maps.app.goo.gl/Fb2KDNP61oLM3Eaa8>

Group A (room C1)

9:15 – 10:30 Erasmus+ Projects to improve the quality of international mobility: Digipass, Ticket and Unisafe. (Mirabela Iván, Eduvirgen Lizana, Eduardo Alias)

11:00 – 12:15 Dissemination, promotion and social networks (Carolina González Madrigal)

12:30 – 13:45 : Presentations of participants about their home Universities

Group B (room C3)

9:15 – 10:30 Dissemination, promotion and social networks (Carolina González Madrigal)

10:45 – 12:00 Incoming students: admission procedure, induction days and mentor programme.
(Virginia Salazar and Mario Pardo)

12:15 – 13:45: Presentations of participants about their home Universities

Friday 25th February. Location: **Sala Triunfo Room. Complejo Administrativo Triunfo – Avenida del Hospicio s/n.** <https://goo.gl/maps/ZqmfTLy7GKPWAGy6>

9:30 – 10:30 Language Policy, Language issues, UGR term and UGR Cat (Guadalupe Soriano Barabino, Director for Language Policy)

11:00 – 12:00 European Alliances: Arqus (Luisa Bernstorff and Marina Fernández-Peña)

12:00 – 13:00 Closing session

Due to Covid-19 there will be no coffees nor meals organised by the University of Granada.

It is mandatory to wear a face mask (covering nose and mouth) in all sessions of the Staff Training Week. <https://www.spth.gob.es/>

<https://travelsafe.spain.info/en/>



UNIVERSIDAD
DE GRANADA

Vicerrectorado
de Internacionalización
Oficina de Relaciones Internacionales



Co-funded by the
Erasmus+ Programme
of the European Union

Speakers

José Martínez Aroza	International Credit Mobility Coordinator	icmcoordination@ugr.es
Ignacio Blanco Medina	Director for International Strategy	dirstrategy@ugr.es
Guadalupe Soriano Barabino	Director for Language Policy	dirlangpolicy@ugr.es
Olga Nikolaeva	Assistant Director of the International Relations Office	intloffice@ugr.es
Nana Collado	Responsible staff at the International Welcome Centre	welcome@ugr.es
Irene Pedreira Romero	Director for International Projects and Agreements	dirprojects@ugr.es
Wenceslao Martín Rosales	Academic Director for Internationalization	diracademic@ugr.es
Mario Pardo Segovia	Mobility Staff for Erasmus+ International Dimension	intldimension@ugr.es
Virginia Salazar	International Relations Officer- Mobility Team	intlmobility@ugr.es
Carolina González Madrigal	Information Coordinator	intlstaff@ugr.es
Luisa Bernstorff and Marina Fernández-Peña	Arqus team	arquus@ugr.es
Eduvirgen Lizana, Mirabela Iván and Eduardo Alias	Projects Team	intlprojects@ugr.es