



UNIVERSITY  
OF EASTERN  
FINLAND



## UEF Staff Training Week 3-7 June 2013 Savonlinna campus

### Invitation

The University of Eastern Finland is happy to invite you to the 2nd Staff Exchange Week taking place at the Savonlinna campus during 3-7 June 2013. During the programme, there will also be a possibility to visit the Joensuu or Kuopio campus.

The staff exchange week is targeted to all interested staff members of our Erasmus partner universities working for example at International Office, faculty/department administration, library etc. The Staff Exchange Week offers a possibility for the participants to find out more about UEF, about the activities and teacher education at our Savonlinna campus, the Finnish language and culture, the Joensuu and Kuopio campus, etc.



### JOENSUU CAMPUS

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### KUOPIO CAMPUS

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KUOPIO, FINLAND  
FAX: +358 17 162 131

### SAVONLINNA CAMPUS

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Switchboard:

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[www.uef.fi](http://www.uef.fi)



### **Programme and registration**

The preliminary programme is attached. The participants have a possibility to influence the programme by indicating their wishes in the application form.

We can accept up to 25 participants. The application form should be submitted by email to [merja.kuokkanen@uef.fi](mailto:merja.kuokkanen@uef.fi) by **15 March 2013**. The selected participants will get a confirmation by email in a week after the deadline. We can accept max. 2 participants from each sending institution. When selecting the participants, attention is also paid to the balance of participating countries.

### **Costs**

There is no participation fee. UEF will offer the welcome dinner on 3 June, coffee and refreshments given in the programme, bus transportation between Savonlinna-Joensuu-Savonlinna on 6 June and the cultural programme. The participants are expected to cover their travel, accommodation and other meal costs themselves. For this the participants are recommended to apply for Erasmus staff training grants from their home universities.

### **Accommodation**

The UEF Savonlinna campus is located about 30 min. walk from the market place around which most of the hotels are situated. The participants are recommended to choose the most suitable one from the following list of hotels:

Sokos Hotel Seurahuone <http://www.sokoshotels.fi/en/hotels/savonlinna/>  
 Best Western Spahotel Casino <http://www.spahotelcasino.fi/en/>  
 Summerhotel Vuorilinna <http://www.spahotelcasino.fi/en/summerhotel/>  
 Hotel Hospitz <http://www.hospitz.com/>  
 Hotel Pietari Kylliäinen [www.pietarikylliainen.fi](http://www.pietarikylliainen.fi)

The participants should do their hotel booking themselves. UEF has no preliminary reservations at the hotels, so please ensure your accommodation as early as possible.

### How to get to Savonlinna

Savonlinna is located in the heart of the Finnish Lake District, some 335 kilometres north-east from the capital Helsinki. Savonlinna can be reached by air via Helsinki and there are also several train and bus connections per day from Helsinki.

### Useful links

- *Transportation*  
VR, Finnish Railways <http://www.vr.fi/en/index.html>  
Express Bus <http://www.expressbus.fi/timetables-and-tickets>  
Finnair <http://www.finnair.com/INT/GB/Home> (no flights to Savonlinna on weekends)  
Savonlinna airport [http://www.finavia.fi/airports/airport\\_savonlinna](http://www.finavia.fi/airports/airport_savonlinna)  
Taxi Savonlinna +358 15 106 0100
- *UEF*  
Home page <http://www.uef.fi/uef/english>  
Map of Savonlinna and the UEF Savonlinna campus  
<http://www.uef.fi/uef/kartat4>
- *City and region of Savonlinna*  
Home page of city of Savonlinna [http://www.savonlinna.fi/en/home\\_page](http://www.savonlinna.fi/en/home_page)  
Tourist information <http://www.savonlinna.travel/en/home/>

### Contact person

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